CONTRACT FOR SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND EQUIPMENT, LGU, Tinambac, Camarines Sur

THIS CONTRACT executed on the **11th** day of **March 2026** by and between:

Local Government Unit of Tinambac, Camarines Sur a government agency of the Republic of the Philippines, hereinafter called "the Entity";

-and-

JF Consumer Goods Trading, a company duly organized and existing under the laws of **Naga City, Philippines** with principal office at **P. Diaz Ext., Sta. Cruz, Naga City, Camarines Sur, Philippines**, hereinafter called "the Supplier".

WHEREAS the Entity invited Bids for certain goods and services, particularly **Supply and Delivery of Office Supplies and Equipment** of LGU, Tinambac, Camarines Sur;

WHEREAS, the Supplier/Contractor submitted a responsive bid and was awarded the contract for the procurement in the total amount of **Seven Hundred Thirty Five Thousand Pesos (₱735,000.00) Only,** hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.

2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, *viz.*:

   a. Philippine Bidding Document (PBD);

   - *For Procurement of Goods*
     i. Invitation to Bid;
     ii. Instruction to Bidders;
     iii. Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
     iv. Bid Data Sheet;
     v. Schedule of Requirements;
     vi. Technical Specifications;
     vii. General and Special Conditions of Contract;
     viii. Supplemental Bid Bulletins, if any; and
     ix. Other contract documents that may be required by existing laws and/or the Entity.

- *more* -

b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

c. Performance Security;

d. Notice of Award of Contract; and the Bidder's Conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.

3. In consideration of the Contract Price of **Seven Hundred Thirty Five Thousand Pesos (₱735,000.00) only,** or such other sums as may be determined in accordance with the terms of the Contract, the Supplier/Contractor agrees to deliver and perform the items and related services for the **Supply and Delivery of Office Supplies and Equipment** of LGU, Tinambac, Camarines Sur described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.

4. The **Local Government Unit of Tinambac, Camarines Sur** agrees to pay the above-mentioned sum to the Supplier/Contractor in accordance with the schedule and manner provided in the Bidding Documents and its annexes.

5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

LGU- TINAMBAC, CAMARINES SUR
Entity

By:

EDWARD ALBERT P. PRADES
Municipal Mayor
Date: _____

CTC No.: 10421391
Date Issued : January 5, 2026
Place Issued: MTO–Tinambac, Cam., Sur

JF CONSUMER GOODS TRADING
Supplier

By:

MS. JACQUELINE F. PILAPIL
Proprietress
Date: 3/25/2024

CTC No.: 23278814
Date Issued : 1/7/2026
Place Issued: NAGA CITY

SIGNED IN THE PRESENCE OF:

_____ _____

ACKNOWLEDGMENT

BEFORE ME, A Notary Public for and in the NAGA CITY, City/Province of _____, this _____ day of 30 MAR 2026 2026, personally appeared the above-named persons who have satisfactorily proven to me their identity, through their identifying documents written below their names and signatures, that they are the same persons who executed and voluntarily signed the foregoing instrument consisting of ____ pages, including this page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this ___ day of 30 MAR 2026.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____
IBP No. _____

ATTY. MELANIE AURIE R. AREVALO
Notary Public for Naga City & Camarines Sur
Commission No. 26-81 valid until Dec 31, 2026
Roll of Attorneys No. 76498
IBP OR No. 385880/Jan 4, 2026/Camarines Sur
PTR No. 5376188/Jan 5, 2026/Bombon, Camarines Sur
MCLE Compliance No. VIII-0001631 until 04/14/2028
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